



ITEM DONATION FORM

Sunrise Drive FFO
5301 East Sunrise
Tucson, AZ 85718

Date _____

Donated Item _____

Item Description

Please include all facts for bid sheet marketing description and publicity; including interesting facts, unusual aspects, rarity, size, color, dates, information on donor, etc.

Item Restrictions

Number of persons, time of year, exclusion dates, insurance requirements, extra fees, expiration date etc.:

Expiration Date (if certificate): _____

Item Fair Market Value: \$_____ (must be provided by donor)

Item/Certificate Attached

Please make a certificate (please be sure information above is complete)

Item needs to be picked up. Best time/day to pick up item: _____

Contact: _____

Email address: _____ Daytime Phone: _____

Donor Name (as it will appear on event materials) _____

Contact Name (if different from Donor) _____ Title _____

Donor Signature _____

Address _____ City _____ State _____ Zip _____

Daytime Phone _____ FAX _____ Email _____

Company Website _____

Social Security or Federal ID _____ (Must have for any items valued at \$500 or more)

To maximize visibility please include brochures and marketing materials for display

NOTE: Sunrise Drive FFO may package items with other auction/raffle items.

Please consult your tax advisor regarding tax and IRS regulations.

Solicitor's Name: _____

Items and Completed Forms may be delivered to:

Sunrise Drive FFO

5301 East Sunrise

Tucson, AZ 85718

Or call Alli Swanson to arrange for a pick-up: 520-305-1585